

## AUDIT POLICY

The College will review requests to audit courses starting one week before the start of classes through the last day of the add/drop period for each semester. Permission will be granted provided the following:

1. The student meets all pre-requisite requirements of the course;
2. The enrollment in the class is above the minimum enrollment; and
3. All fees are paid upon approval of the request to audit. Please note: financial aid, tuition and fee waivers can not be used to cover the cost of auditing classes.

Failure to comply with the payment procedure will nullify the approval of the request. Once the student has registered for a course for credit, they may not request a change to audit status except as delineated in the above policy. One course per semester may be audited. Academic credit is not granted for an audit course. Audited courses cannot meet pre-requisite or co-requisite requirements.