AUDIT POLICY

The college will review requests to audit courses starting one week before the start of classes through the last day of the add/drop period for each semester. Permission will be granted provided the following:

1. The enrollment in the class is above the minimum enrollment,
2. The instructor states in writing that his/her acceptance of the student is on an audit basis, and
3. All fees are payable upon approval of the request to audit.

Failure to comply with the payment procedure will nullify the approval of the request. Once the student has registered for a course for credit, he/she may not request a change to audit status except as delineated in the above policy. One course per semester may be audited. Academic credit is not granted for an audit course.